



DEFENSE LOGISTICS AGENCY
THE DEFENSE CONTRACT MANAGEMENT COMMAND
8725 JOHN J. KINGMAN ROAD, SUITE 2533
FT. BELVOIR, VIRGINIA 22060-6221

DEC 30 1997

IN REPLY
REFER TO

AQBA

**MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
DISTRICTS**

SUBJECT: DCMC Memorandum No. 98-29, Centrally Funding Synopses (TASKING)

This is a TASKING Memorandum. It will expire upon completion of required action.
Target Audience: DCMC Districts.

- Contract Administration Offices (CAOs) synopsize actions in the Commerce Business Daily (CBD) on a limited basis. A good example would be an order under a Basic Ordering Agreement where CAOs notify firms of subcontracting opportunities.

- The Government Printing Office (GPO) performs the billing and collection functions for synopses. GPO charges: (a) an \$18.00 advertisement fee when the request for synopsis is submitted on hard copy; and (b) a \$5.00 advertisement fee when the request for synopsis is submitted using the CBD World Wide Web Site or using Internet Email.

- Consideration is being given to centrally fund the GPO costs for these synopses at the Headquarters level. To assist in determining the funding requirement for these synopses please provide the following data by January 30, 1998 for the period December 1, 1996 through November 30, 1997:

- a. How many synopses did your District do?
- b. How much money did your District give GPO for synopses?
- c. How did your District pay for the synopses?

Point of Contact for Further Information:

- Dalene McCauley
- AQBA
- (703) 767-2439, DSN 427-2439
- dalene_mccauley@hq.dla.mil



THOMAS E. BRUNK
Executive Director
Operational Assessment
and Programming

cc:
AQOD/S. Swart